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ABSTRACT

This checklist serves as a guide during various stages of a library design process to help ensure that all needed spaces and functions are included, to help enable the evaluation of existing library spaces as part of a library's needs assessment process, and to help provide data and support to the library in presentations that might be made to governing authorities and stakeholder groups. Specific areas covered include the building planning and architecture; library site selection; general exterior considerations; interior organization of library buildings; compliance with Americans with Disabilities Act accessibility guidelines; telecommunications, electrical, and miscellaneous equipment; interior design and finishes; book stacks and shelving; building systems; safety and security; maintenance of library building and property; building occupancy and post-occupancy evaluation; and groundbreaking and dedication ceremonies. (Contains 87 references.) (GR)

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